



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

DON NELSON, **Chair**
RICK WARD, **Vice Chair**
JOHN COSTA
RON LE DOUX
ANDRAE RANDOLPH

Monday – June 15, 2015

SPECIAL MEETING MINUTES

Lori Walsh, Personnel Director
Kellie Craig, Executive Secretary

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

MEETING LOCATION:

Placer County Board of Supervisors Chambers
175 Fulweiler Avenue
Auburn, CA 95603
530.889.4060

8:30 AM CALL TO ORDER OPEN SESSION

ROLL CALL – Commissioner Nelson was absent

FLAG SALUTE Led by Commissioner Randolph

I. AGENDA APPROVAL

It was moved by **LeDoux** and seconded by **Costa** to approve the agenda.
Motion Carried Unanimously.

- II. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.
None

III. OLD BUSINESS - None

IV. NEW BUSINESS

A. Information Technology Classification Study Appeal Hearing

1.
 - a. Introduction by Lori Walsh, Personnel Director
 - b. Commissioners confirmed that after deliberations preference and decision making will occur at the end of the day with each appeal on its own merit.
2. Jennifer Duvall, Sr. Personnel Analyst – Brief overview of the IT Study to determine whether to grant or deny the

appeals presented regarding the classifications of employee positions as a result of the Countywide Information Technology Classification study pursuant to Placer County Code Section 3.08.520.

3. The study was completed by Cooperative Personnel Service – Human Resources (CPS-HR). CPS consultants Jill Engelmänn - Project Manager, and David Powell – Technical Expert were in attendance to respond to questions and provide relevant information.

9:00 AM APPEALS

Each employee requesting a formal appeal to the Commission was provided with information regarding the review process and a packet of materials equal to the packet that was delivered to each member of the Commission. At a pre-designated time on the agenda, each employee was provided with a one-hour timeline which included 30 minutes to present their appeal, 10 minutes for the Consultant to respond, 10 minutes to allow for CSC questions and/or staff input and 10 minutes for the Commission to deliberate a decision.

- I. **Veena Vijayaraj-Kadidal presented appeal:**
CPS recommendation - Information Technology Analyst I/II
Employee classification request – Information Technology Analyst – Sr.

It was moved by **Randolph** and seconded by **LeDoux** to grant appeal for Veena Vijayaraj-Kadidal to be classified as an Information Technology Analyst – Senior.
AYES: Randolph, Ward, LeDoux
NOES: Costa
Motion Passed
2. **Pamela Duncan presented appeal:**
CPS recommendation – Information Technology Specialist
Employee classification request – Information Technology Analyst I/II

It was moved by **LeDoux** and seconded by **Randolph** to grant appeal for Pamela Duncan to be classified as an Information Technology Analyst I/II.
AYES: Randolph, Ward, LeDoux
NOES: Costa
Motion Passed
3. **Elaine Sundby presented appeal:**
CPS recommendation – Information Technology Specialist
Employee classification request – Information Technology Analyst I/II

It was moved by **LeDoux** and seconded by **Randolph** to grant appeal for Elaine Sundby to be classified as an Information Technology Analyst I/II.
AYES: Randolph, Ward, LeDoux
NOES: Costa
Motion Passed

4. **Vivian Clark presented appeal:**
CPS recommendation – Information Technology Specialist - Senior
Employee classification request – Information Technology Analyst - Sr.

It was moved by **Randolph** and seconded by **Costa** to deny the appeal for Vivian Clark to be classified as an Information Technology Analyst – Sr.

AYES: Randolph, Costa, Ward, LeDoux
Motion Passed

5. **Rissa Trone presented appeal:**
CPS recommendation – Information Technology Technician I/II
Employee classification request – Information Technology Specialist

It was moved by **LeDoux** and seconded by **Randolph** to deny the appeal for Rissa Trone to be classified as an Information Technology Specialist.

AYES: Randolph, Costa, Ward, LeDoux
Motion Passed

IV. ADJOURNMENT @ 3:40 PM

There being nothing further to come before the Commission, it was moved by **LeDoux** and seconded by **Costa** to adjourn the meeting.

PLACER COUNTY CIVIL SERVICE COMMISSION

RICK WARD
VICE-CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY